

1. Your Project Information

Grant recipient name  
(e.g. Lee County):

Current DCJS grant  
Number:

Project Name (e.g. Lee  
County V/W Program):

Name of person  
completing survey:

email:

phone #:

2. If the subrecipient is required to **prepare** an Equal Employment Opportunity Plan (EEOP) in accordance with 28 C.F.R. §§ 42.301-.308, does the subrecipient have an EEOP on file for review?

- Yes
- No
- NA

If yes, on what date was the EEOP prepared?

3. If the subrecipient is required to **submit** an EEO Utilization Report to the Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) in accordance with 28 C.F.R. §§ 42.301-.308, has the subrecipient done so?

- Yes
- No
- NA

If yes, on what date was the Utilization Report submitted?

4. Has the subrecipient submitted a Certification Form to the OCR certifying compliance with the EEO requirements?

- Yes
- No
- NA

If yes, on what date did the subrecipient submit the Certification Form?

5. How does the subrecipient **notify program participants** and beneficiaries that it does not discriminate on the basis of race, color, national origin, religion, sex, disability, age, and, if a recipient of funding authorized by the Violence Against Women Act of 1994 (VAWA) or its subsequent enactments, sexual orientation and gender identity, in the delivery of services?

- Posters
- Inclusion in brochures
- Other program materials
- Other (please specify)

6. How does the subrecipient **notify employees** that it does not discriminate on the basis of race, color, national origin, religion, sex, disability, and, if a VAWA recipient, sexual orientation and gender identity, in employment practices ?

- Posters
- Dissemination of relevant orders or policies
- Inclusion in recruitment materials
- Other (please specify)

7. Does the subrecipient have written policies or procedures in place for **notifying employees** how to file complaints alleging discrimination by the subrecipient?

- Yes
- No

If yes, briefly describe/name policy and its custodian.

8. Does the subrecipient have written policies or procedures in place for **notifying program participants and beneficiaries** how to file complaints alleging discrimination by the subrecipient, including how to file complaints with the DCJS and the OCR?

- Yes
- No

If yes, briefly describe/name policy and its custodian.

9. If the subrecipient has 50 or more employees and receives DOJ funding of \$25,000 or more, has the subrecipient taken the following actions:

- Adopted grievance procedures that incorporate due process standards and provide for the prompt and equitable resolution of complaints alleging a violation of the DOJ regulations implementing Section 504 of the Rehabilitation Act of 1973, found at 28 C.F.R. Part 42, Subpart G, which prohibit discrimination on the basis of disability in employment practices and the delivery of services.
- Designated a person to coordinate compliance with the prohibitions against disability discrimination contained in 28 C.F.R. Part 42, Subpart G
- Notified program participants, beneficiaries, employees, applicants, and others that the subrecipient does not discriminate on the basis of disability.

Comments

10. If the subrecipient operates an education program or activity, has the subrecipient taken the following actions:

- Adopted grievance procedures that provide for the prompt and equitable resolution of complaints alleging a violation of the DOJ regulations implementing Title IX of the Education Amendments of 1972, found at 28 C.F.R. Part 54, which prohibit discrimination on the basis of sex.
- Designated a person to coordinate compliance with the prohibitions against sex discrimination contained in 28 C.F.R. Part 54.
- Notified applicants for admission and employment, employees, students, parents, and others that the subrecipient does not discriminate on the basis of sex in its education programs or activities.

Comments

11. Is the subrecipient aware of the requirement to submit to the OCR, and DCJS, any findings of discrimination against the subrecipient issued by a federal or state court or a federal or state administrative agency on the grounds of race, color, religion, national origin, or sex?

Yes

No

12. Is the subrecipient aware of the requirement to provide meaningful access to its programs and activities to persons who have limited English proficiency (LEP)?

Yes

No

If Yes, please describe steps taken and whether an LEP plan has been developed.

13. Does the subrecipient conduct any training for its employees on the requirements under federal civil rights laws?

Yes

No

If yes, please describe.

14. If the subrecipient receives VAWA funds, does it serve male victims of domestic violence, dating violence, sexual assault, and stalking?

Yes

No

NA

15. If the subrecipient receives VAWA funds, does the subrecipient provide sex- segregated or sex-specific services?

- Yes
- No
- NA

If yes, describe how services are sex-segregated or sex-specific:

16. If the response to question #15 is yes, has the subrecipient determined that providing services that are sex- segregated or sex-specific is necessary to the essential operation of the program?

- Yes
- No

If yes, describe how the subrecipient determined that providing sex-segregated or sex-specific services is necessary to the essential operation of the program: